

The Vall d'Hebron Research Institute (VHIR) is a public sector institution that promotes and develops the research, innovation and biosanitary teaching of the Vall d'Hebron University Hospital. Through the excellence of our research, we identify and apply new solutions to the health problems of society and we contribute to spread them around the world.



In April 2015, the Vall d'Hebron Research Institute (VHIR) obtained the recognition of the European Commission HR Excellence.

This recognition proves that VHIR endorses the general principles of the European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers (Charter & Code).

Thus, there are no restrictions of gender, national origin, race, religion, sexual orientation or age and candidates with disabilities are strongly encouraged to apply.



# **Data Entry**

## Diagnostic Immunology group

The **Diagnostic Immunology Group** aims at understanding how the failure of immunological tolerance leads to organ specific autoimmune diseases. At present the group has a project on the role of regulation of central tolerance to thyrotropin receptor (TSHR) in Graves' disease (GD, autoimmune thyrotoxicosis).

The **Diagnostic Immunology Group** at Vall d'Hebron Hospital wants to incorporate to its team two (2) Data Entry to give support on specific data entry tasks for a large database on a Covid research project.

The Data Entry will work in an interdisciplinary biomedical environment in the project entitled "Immunoprofile COVID 19 - COV20/0416" funded by the Instituto de Salud Carlos III.

#### JOB DESCRIPTION

## **Education and qualifications:**

#### Required:

- Bachelor Science degree (Biotechnology, Biology, Biochemist, Pharmacy, Nurse, or other science bachelor degree).
- Familiar with medical terminology, specially focus on COVID.
- Good communication skills and very fluency in written and spoken English.
- Computer user level (Office package, mail).
- Knowledge on SPSS and other data base are desire.
- Organized and methodical person with high motivation and initiative.
- Quick responsive to time requested by the team and sponsor.

## **Experience and knowledge:**

- Experience with SAP management program (not mandatory).
- Previous experience in REDCAP database.
- Ability to work independently as well as in a team environment.

## **Main responsibilities and duties:**

- Data entry for a COVID clinical research project.
- Keep up-to-date clinical data from source documents into the CRFs on a record time.
- Answer queries and give quick feedback to sponsor and clinical team.
- Give support to the clinical team.
- Ensure maximum adherence to the project objective and methodology avoiding deviations.
- Assist the research team in the tasks necessary for the development of the study.

#### **Labour conditions:**

- Full time (40 hours/week).
- Immediate incorporation.
- 3 month of contract, renewable and negotiable.
- Gross annual salary: according to public announcement

### What can we offer?

- Skillful and social colleagues in a dynamic environment.
- Challenging tasks and a wide range of responsibilities.
- Personal training opportunities.
- Flexible working hours.
- 23 days of holidays + 9 personal days.
- Flexible Remuneration Program (including dining checks, health insurance, transportation and more).
- Annual teambuilding events.

## **HOW TO APPLY**

Applicants should submit a full Curriculum Vitae and a cover letter with the reference *Data Entry COVID Diagnostic Immunology* to the following email addresses: <u>seleccio@vhir.org</u> before July 12<sup>th</sup> 2020.