



The Vall d'Hebron Research Institute (VHIR) is a public sector institution that promotes and develops the research, innovation and biosanitary teaching of the Vall d'Hebron University Hospital. Through the excellence of our research, we identify and apply new solutions to the health problems of society and we contribute to spread them around the world.



In April 2015, the **Vall d'Hebron Research Institute (VHIR)** obtained the recognition of the European Commission **HR Excellence**. This recognition proves that VHIR endorses the general principles of the **European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers (Charter & Code)**.

Thus, there are no restrictions of gender, national origin, race, religion, sexual orientation or age and **candidates with disabilities are strongly encouraged to apply.**

# Study Coordinator

## Kidney Physiopathology Group

The Pediatric Nephrology Department is part of the University Hospital Vall d'Hebron (VHUH) located in Barcelona, a Tertiary referral public center for Catalunya and many other areas of Spain. The HUVH is integrated by a Women-Children, General, and Trauma-Orthopedics Teaching Hospitals providing a multidisciplinary care involving all pediatric and adult medical and surgical sub-specialties. We also work closely with the Pediatric Urology Service who is accredited as national reference service for complex urologic surgeries in children and adolescents.

Further, we are part of the Kidney Physiopathology Group at the Vall d'Hebrón Research Institute (VHIR) ([here](#) more details). Our research is focused in the field of Inherited Tubulopathies (Dent disease, Familial hypomagnesemia with hypercalciuria nephrocalcinosis), and rare kidney diseases. We are also founder members of RenalTube (<http://renaltube.com/en/>), a research network focused on improving diagnosis and knowledge of Primary Tubulopathies. We participate in several clinical trials and academic research projects in the field of pediatric kidney and rare kidney diseases.

The Kidney Physiopathology Group at Vall d'Hebron Research Institute wants to incorporate to its team a Study Coordinator to give support on specific tasks

### JOB DESCRIPTION

#### Education and qualifications:

##### Required:

- Bachelor Science degree (Biotechnology, Biology, Biochemist, Pharmacy, Nurse, or other science bachelor degree).
- Training in good clinical practice and clinical trials methodology.
- Computer user level (Office package, mail).

##### Desired:

- Master in monitoring and management of clinical trials.
- Knowledge on SPSS and other data base.

**Other skills:**

- Good communication skills and very fluency in written and spoken English.
- Organized and methodical person with high motivation and initiative.
- Quick responsive to time requested by the team and sponsor.
- Ability to work independently as well as in a team environment.

**Experience and knowledge:****Required:**

- Experience with SAP management program.
- Previous experiences as Study Coordinator.

**Desired:**

- Experience in paediatric patients.
- Research skills.
- Multi-skilled person and motivated to project management.

**Main responsibilities and duties:**

- Coordinate and promote patient recruitment for clinical trials.
- Data entry for phases II, III and IV clinical trial and project research.
- Keep up-to-date clinical data from source documents into the CRFs.
- Answer queries and give quick feedback to sponsor and clinical team.
- Give support to the clinical team and the Clinical Trial Coordination Unit.
- Ensure maximum adherence to the protocol avoiding deviations.
- Assist the research team in the tasks necessary for the development of studies.
- Attend site monitoring visits, review and resolve queries in accordance to GCP.

**Labour conditions:**

- Full time (40 hours/week).
- Immediate incorporation.
- Length of the contract: 6 months' period renewable.
- Gross annual salary: 28.351,75 €.

### What can we offer?

- Skillful and social colleagues in a dynamic environment.
- Challenging tasks and a wide range of responsibilities.
- Personal training opportunities.
- Flexible working hours.
- 23 days of holidays + 9 personal days.
- Flexible Remuneration Program (including dining checks, health insurance, transportation and more).
- Annual teambuilding events.

Applicants should submit a full Curriculum Vitae and a cover letter with the reference Pediatric Nephrology Study Coordinator to the following email addresses [gariceta@vhebron.net](mailto:gariceta@vhebron.net) and [seleccio@vhir.org](mailto:seleccio@vhir.org).