The Vall d'Hebron Research Institute (VHIR) is a public sector institution that promotes and develops the research, innovation and biosanitary teaching of the Vall d'Hebron University Hospital. Through the excellence of our research, we identify and apply new solutions to the health problems of society and we contribute to spread them around the world.

In April 2015, the **Vall d'Hebron Research Institute (VHIR)** obtained the recognition of the European Commission **HR Excellence.**
This recognition proves that VHIR endorses the general principles of **the European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers (Charter & Code)**.
Thus, there are no restrictions of gender, national origin, race, religion, sexual orientation or age and **candidates with disabilities are strongly encouraged to apply.**

Study Coordinator

Peripheral Nervous System Group

The Peripheral Nervous System Group has a twenty-year history of providing clinical care and research in amyotrophic lateral sclerosis (ALS) and other motor neuron diseases (hereditary spastic paraplegias, postpolio syndrome, Hirayama's disease spinal muscular atrophies), myasthenia gravis, genetically determined myopathies, and peripheral neuropathies.

The Peripheral Nervous System Group at Vall d'Hebron Hospital wants to incorporate to its team one clinical trial Study Coordinator and Data Entry to give support on specific tasks. More information about our group can be found here.

JOB DESCRIPTION

Education and qualifications:

Required:

- Bachelor Science degree (Biotechnology, Biology, Biochemist, Pharmacy, Nurse, or other science bachelor degree).
- Training in good clinical practice and clinical trials methodology.
- Computer user level (Office package, mail).

Desired:

- Master in monitoring and management of clinical trials.
- Knowledge on SPSS and other data base.

Other skills:

- Good communication skills and very fluency in written and spoken English.
- Organized and methodical person with high motivation and initiative.
- Quick responsive to time requested by the team and sponsor.
- Ability to work independently as well as in a team environment.

Experience and knowledge:

Required:

- Experience with SAP management program.
- Previous experiences as Study Coordinator.

Desired:

- Experience in neurology patients.
- Research skills.
- Multi-skilled person and motivated to project management.

Main responsibilities and duties:

- Coordinate and promote patient recruitment for ALS clinical trials.
- Data entry for phases ALS clinical trials.
- Keep up-to-date clinical data from source documents into the CRFs.
- Answer queries and give quick feedback to sponsor and clinical team.
- Give support to the clinical team and the Clinical Trial Coordination Unit.
- Ensure maximum adherence to the protocol avoiding deviations.
- Assist the research team in the tasks necessary for the development of studies.
- Attend site monitoring visits, review and resolve queries in accordance to GCP.

Labour conditions:

- Full time (40 hours/week), but might be extended to more hours in database locks days.
- Immediate incorporation.
- 6 month of contract, renewable up to a year and negotiable.
- Gross annual salary according to salary scale: 24.000,00€

What can we offer?

- Skillful and social colleagues in a dynamic environment.
- Challenging tasks and a wide range of responsibilities.
- Personal training opportunities.
- Flexible working hours.
- 23 days of holidays + 9 personal days.
- Flexible Remuneration Program (including dining checks, health insurance, transportation and more).
- Annual teambuilding events.

Applicants should submit a full Curriculum Vitae and a cover letter with the reference *Study Coordinator for ALS clinical Trials* to the following email addresses: gonzalo.mazuela@vhir.org, maria.salvado@vhir.org and seleccio@vhir.org.

Vall d'Hebron
Institut de Recerca
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