The Vall d'Hebron Research Institute (VHIR) is a public sector institution that promotes and develops the research, innovation and biosanitary teaching of the Vall d'Hebron University Hospital. Through the excellence of our research, we identify and apply new solutions to the health problems of society and we contribute to spread them around the world.

In April 2015, the **Vall d'Hebron Research Institute (VHIR)** obtained the recognition of the European Commission **HR Excellence.**
This recognition proves that VHIR endorses the general principles of **the European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers (Charter & Code)**.
Thus, there are no restrictions of gender, national origin, race, religion, sexual orientation or age and **candidates with disabilities are strongly encouraged to apply.**

Study Coordinator
Allergology Department

The Allergy Research Group (Immunomediated Diseases and Innovative Therapies Area, Systemic Diseases Team) is geared toward the goal to look after people living with allergic diseases and improve their quality of live, according to their needs and also their own decisions, through a comprehensive care and personalized treatments. More information about the department could be found on the following link: https://www.vallhebron.com/es/especialidades/alergologia and from the research group here

The Allergy Research Group (Immunomediated Diseases and Innovative Therapies Area, Systemic Diseases Team) at Vall d'Hebron Hospital wants to incorporate to its team one Clinical Trial Study Coordinator and Data Entry to give support on specific tasks.

JOB DESCRIPTION

Education and qualifications:

Required:

- Bachelor Science degree (Biotechnology, Biology, Biochemist, Pharmacy, Nurse, or other science bachelor degree).
- Training in good clinical practice and clinical trials methodology is desired.
- Good communication skills and very fluency in written and spoken English.
- Computer user level (Office package, mail).
- Knowledge on SPSS and other data base are desire.
- Organized and methodical person with high motivation and initiative.
- Quick responsive to time requested by the team and sponsor.

Experience and knowledge:

Required:

- Experience with SAP management program (not mandatory).
- Ability to work independently as well as in a team environment.

Main responsibilities and duties:

- Study Coordinator for clinical trial with the following tasks:

- Coordinate and promote patient recruitment for clinical trial.
- Data entry for a phases II-III
- Keep up-to-date clinical data from source documents to eCRFs.
- Answer queries and give quick feedback to sponsor and clinical team.
- Give support to the clinical team and report to the Clinical Trial Coordination Office.
- Ensure maximum adherence to the protocol avoiding deviations.
- Assist the research team in the tasks necessary for the development of studies.
- Attend site monitoring visits, review and resolve queries in accordance to GCP.

Labour conditions:

- Part time (19 hours/week), but might be extended to more hours in database locks days.
- Immediate incorporation.
- 6 month of contract, renewable and negotiable.
- Gross annual salary according to salary scale: 11.034,00€

What can we offer?

- Skilful and social colleagues in a dynamic environment.
- Challenging tasks and a wide range of responsibilities.
- Personal training opportunities.
- Semi-Flexible working hours.
- 23 days of holidays + 9 personal days.
- Flexible Remuneration Program (including dining checks, health insurance, transportation and more).
- Annual teambuilding events.

How to apply:

Applicants should submit a full Curriculum Vitae and a cover letter with the reference CV´s *Study Coordinator Clinical Trials in Allergology* group to the following email addresses: mar.guilarte@vhir.org or mguilarte@vhebron.net and (seleccio@vhir.org) .

Vall d'Hebron
Institut de Recerca
VHIR