



## Research Coordinator Headache Clinical Unit

The Vall d'Hebron Research Institute (VHIR) is a public sector institution that promotes and develops the research, innovation and biosanitary teaching of the Vall d'Hebron University Hospital. Through the excellence of our research, we identify and apply new solutions to the health problems of society and we contribute to spread them around the world.



In April 2015, the **Vall d'Hebron Research Institute (VHIR)** obtained the recognition of the European Commission **HR Excellence**. This recognition proves that VHIR endorses the general principles of the **European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers (Charter & Code)**. Thus, there are no restrictions of gender, national origin, race, religion, sexual orientation or age and **candidates with disabilities are strongly encouraged to apply.**

The **Headache Clinical and Research Group** is a translational research team centered on the study of migraine and other primary headaches. The understanding of migraine biology is approached by studying human and rodents in a multidisciplinary perspective: neurobiology, epigenetic and metabolomic.

The group performs competitive research in the Migraine Adaptive brain Center (MAB), which is a state-of-the-art facility to do psychophysics and electrophysiological studies and collaborates in the development of new drugs through participation in clinical trials to improve the quality of life of patients with Migraine.

In the **Headache Clinical and Research Group** at VHIR there are several clinical assays and research projects in the biomedical area and we are looking for a Study Coordinator to manage and coordinate clinical research studies in Headache; and as it is a small research group, a person who will also perform the administrative & communication tasks of the group.

### JOB DESCRIPTION

#### Education and qualifications:

##### Required:

- Bachelor's degree in Health Sciences (Nursery, Medicine, Biology, Biotechnology, Chemistry,..) or equivalent work experience required

##### Desired:

- Experience in managing studies, grants in a healthcare context

#### Experience and knowledge:

##### Required:

- Project management experience
- English language (minimum B2)
- Knowledge of Windows office package, internet, and medical databases
- Organized and methodological person
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| <p><b>Desired:</b></p> <ul style="list-style-type: none"> <li>▪ Multi-skilled person and motivated to project management</li> <li>▪ Knowledge of budgeting and financial principals</li> <li>▪ Communication skills</li> </ul>  |
| <p><b>Main responsibilities and duties:</b></p> <ul style="list-style-type: none"> <li>▪ Participates in the planning &amp; conduct of research study including participant recruitment and retention.</li> <li>▪ Obtains informed consent</li> <li>▪ Administers tests &amp;/or questionnaires following protocols.</li> <li>▪ Collects, compiles, tabulates &amp; processes responses.</li> <li>▪ Clinical data entry</li> <li>▪ Extracts &amp; analyzes data from medical charts.</li> </ul> |
| <p><b>Labour conditions:</b></p> <ul style="list-style-type: none"> <li>▪ Full-time position (40h/week)</li> <li>▪ Starting date: as soon as possible</li> <li>▪ Length of the contract: permanent</li> <li>▪ Gross annual salary according to professional category by VHIR: 22.823,22 €</li> </ul>  |
| <p><b>HOW TO APPLY</b></p> <p>Applicants should submit a full Curriculum Vitae and a cover letter with the reference “RESEARCH COORDINATOR – HEADACHE to the following email addresses: <a href="mailto:patricia.pozo@vhir.org">patricia.pozo@vhir.org</a> and <a href="mailto:seleccio@vhir.org">seleccio@vhir.org</a>.</p>  |