



The Vall d'Hebron Research Institute (VHIR) is a public sector institution that promotes and develops the research, innovation and biosanitary teaching of the Vall d'Hebron University Hospital. Through the excellence of our research, we identify and apply new solutions to the health problems of society and we contribute to spread them around the world.



HR EXCELLENCE IN RESEARCH

In April 2015, the **Vall d'Hebron Research Institute (VHIR)** obtained the recognition of the European Commission **HR Excellence**.

This recognition proves that VHIR endorses the general principles of the European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers (**Charter & Code**).

**VHIR embraces Equality and Diversity. As reflected in our values we work toward ensuring inclusion and equal opportunity in recruitment, hiring, training, and management for all staff within the organization, regardless of gender, civil status, family status, sexual orientation, religion, age, disability or race.**

# Immunology Translational Manager for the EU project DocTIS- GA848028

## Rheumatology Research Group

The VHIR- Rheumatology Research Group, lead by Prof. Sara Marsal, is seeking for a specialized [Immunology Translational Project Manager](#) to join an European Health and Digital Executive Agency (HADEA) project entitled “Decision on optimal combinatorial therapies in IMIDs using systems approaches”, Grant Agreement number 848028, funded by the European Commission.

### JOB DESCRIPTION

#### Education and qualifications:

##### Required:

- Bachelor's degree in Biomedical science (Biology or similar)
- PhD in Biomedical science
- MsC in Biomedical science (desired)

#### Experience and knowledge:

##### Required:

- Minimum 2 years of experience in clinical research and/or clinical trials data management, justifications and/or audits of European funding research projects.
- Advanced level of the Microsoft Office main programs.
- Experience in public research centers, technology centers or public universities.
- Knowledge of good clinical practice and regulatory requirements (i.e. personal data protection)
- Excellent interpersonal and communications skills



The Vall d'Hebron Research Institute (VHIR) is a public sector institution that promotes and develops the research, innovation and biosanitary teaching of the Vall d'Hebron University Hospital. Through the excellence of our research, we identify and apply new solutions to the health problems of society and we contribute to spread them around the world.



HR EXCELLENCE IN RESEARCH

In April 2015, the **Vall d'Hebron Research Institute (VHIR)** obtained the recognition of the European Commission **HR Excellence**.

This recognition proves that VHIR endorses the general principles of the European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers (**Charter & Code**).

**VHIR embraces Equality and Diversity. As reflected in our values we work toward ensuring inclusion and equal opportunity in recruitment, hiring, training, and management for all staff within the organization, regardless of gender, civil status, family status, sexual orientation, religion, age, disability or race.**



- Highly organized and ability to work under deadlines
- Fluency in spoken and written English

### Main responsibilities and duties:

- Administrative, accounting and management assistance of the project.
- Collection, verification and digital management of the financial documentation sent by the partners.
- Economic monitoring of the project.
- Preparation and submission of financial reports.
- Any other administrative and/or financial management related to the project (amendments, communications to the EC...)
- Identifying problems in protocol implementation and manage project status.
- Reviewing/solving regulatory issues
- Interfacing with clinical investigators, medical staff, management, lab technicians, and informaticians
- Traveling to collaborating sites (if needed)

### Conditions:

- Part -Time position (20 hours per week)
- Gross Salary: 25.000,00 – 27.500,00 in accordance with qualifications and experience)
- Start date immediate incorporation
- Contract: Permanent

### What can we offer?

- Incorporation to Vall d'Hebron Research Institute (VHIR), a public sector institution that promotes and develops the biomedical research, innovation and teaching at Vall d'Hebron University Hospital (HUVH), the biggest hospital of Barcelona and the largest of Catalan Institute of Health (ICS).
- A scientific environment of excellence, highly dynamic, where high-end biomedical projects are continuously developed.



The Vall d'Hebron Research Institute (VHIR) is a public sector institution that promotes and develops the research, innovation and biosanitary teaching of the Vall d'Hebron University Hospital. Through the excellence of our research, we identify and apply new solutions to the health problems of society and we contribute to spread them around the world.



HR EXCELLENCE IN RESEARCH

In April 2015, the **Vall d'Hebron Research Institute (VHIR)** obtained the recognition of the European Commission **HR Excellence**.

This recognition proves that VHIR endorses the general principles of the European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers (**Charter & Code**).

**VHIR embraces Equality and Diversity. As reflected in our values we work toward ensuring inclusion and equal opportunity in recruitment, hiring, training, and management for all staff within the organization, regardless of gender, civil status, family status, sexual orientation, religion, age, disability or race.**



- Continuous learning and a wide range of responsibilities within a stimulating work environment.
- Individual training opportunities.
- Flexible working hours.
- 23 days of holidays + 9 personal days.
- Flexible Remuneration Program (including dining checks, health insurance, transportation and more).

### How to apply:

Applicants should submit a full Curriculum Vitae and a cover letter with the reference "Immunology Project Manager." to the following email addresses: [elena.granell@vhir.org](mailto:elena.granell@vhir.org) and [seleccio@vhir.org](mailto:seleccio@vhir.org)

Deadline to apply: 02-11-2023