



The Vall d'Hebron Research Institute (VHIR) is a public sector institution that promotes and develops the research, innovation and biosanitary teaching of the Vall d'Hebron University Hospital. Through the excellence of our research, we identify and apply new solutions to the health problems of society and we contribute to spread them around the world.



HR EXCELLENCE IN RESEARCH

In April 2015, the **Vall d'Hebron Research Institute (VHIR)** obtained the recognition of the European Commission **HR Excellence**.

This recognition proves that VHIR endorses the general principles of the European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers (**Charter & Code**).

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## Clinical Research Quality Manager

### Quality, Process and Documentation Management Unit

#### JOB DESCRIPTION

##### Education and qualifications:

##### Required:

- Bachelor's Degree in Health Sciences.
- Additional training in Good Clinical Practice (GCP) – ICH E2 (R6).
- Fluency in Catalan, Spanish, English (business level)

##### Desired:

- Additional training in other Quality standards: ISO 9001 and Lean methodology.
- Knowledge of Validation of computerized systems.

##### Experience and knowledge:

##### Required:

- At least 2 years of experience working in clinical research or quality departments.
- Personal skills: self-motivated, well organized and oriented to results, rigorous, flexible, committed person. Customer orientation, teamwork and good problem solving and communication skills is also required.

##### Desired:

- Deep Knowledge of Clinical Trial operations.
- Experience in process analysis with Lean methodology.



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## Main responsibilities and duties:

- Provide support to research teams before and during sponsor audits and inspections of health authorities.
- Promote compliance with Good Clinical Practice standards throughout the institution and research teams.
- Participate, develop and implement the Clinical Research Quality Plan.
- Be an active member of the Clinical Trials Transversal Coordinating Group that carries out process analysis and continuous improvement for clinical research in Vall d'Hebron Campus.
- Analyse clinical research process, anticipating and detecting improvement opportunities, as well as to manage, register, monitor and follow-up quality findings and improvement opportunities.
- Write standard operation procedures related to Clinical Research when necessary, as well as other documentation.
- Participate in the validation of computurised systems when necessary.
- Conduct satisfaction surveys on IPs and Sponsors.

## Labour conditions:

- Full-time position: 40 h/week.
- Starting date: Immediate
- Gross annual salary: 28.000 – 35.000 euros (Remuneration will depend on experience and skills. Salary ranges are consistent with our Collective Agreement pay scale)
- Contract: Open-ended contract linked to the project

## What can we offer?

- Incorporation to Vall d'Hebron Research Institute (VHIR), a public sector institution that promotes and develops the biomedical research, innovation and teaching at Vall d'Hebron University Hospital (HUVH), the biggest hospital of Barcelona and the largest of Catalan Institute of Health (ICS).



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- A scientific environment of excellence, highly dynamic, where high-end biomedical projects are continuously developed.
- Continuous learning and a wide range of responsibilities within a stimulating work environment.
- Individual training opportunities.
- Flexible working hours.
- 23 days of holidays + 9 personal days.
- Flexible Remuneration Program (including dining checks, health insurance, transportation and more)
- Corporate Benefits: platform through which you can obtain significant discounts on travel, culture, technology, gastronomy, sports... among many others.
- Healthy Offering: choose from a variety of wellbeing focused activities to be the healthiest you.

### How to apply:

Applicants should submit a full Curriculum Vitae and a motivation letter with the reference "Clinical Research Quality Manager" to the following email addresses: [seleccio@vhir.org](mailto:seleccio@vhir.org)

**Deadline to apply: 05/05/2024**

The Fundació Hospital Universitari Vall d'Hebron-Institut de Recerca - "VHIR"-, with NIF G-60594009, address in Barcelona -08035- Passeig Vall d'Hebron 119-129, Edifici Mediterrània, 2a planta and telephone (34) 934 89 30 00 is the data controller for the processing of your personal data. The data will be processed exclusively for the purpose of managing your participation in the selection process, as well as, if necessary, managing your participation in other selection processes.



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Unless you give your informed consent to keep your personal data for future selection processes, in the event that the selection process is completed and you are not the person selected, your personal data will be deleted and blocked in order to be able to respond to any possible liabilities that may arise.

The legal basis of the processing is the execution of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract.

The recipient of the data will be the VHIR's Professional Development personnel and no transfer of personal data is foreseen, except for the fulfilment of legal obligations applicable to the data controller. International data transfers are not foreseen. No automated decisions will be taken, including profiling. In general, personal data will not be communicated to third parties, except for legal obligations in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 (GDPR) to persons who are entitled to request them. You have the rights of access, rectification, deletion, portability, limitation and opposition that can be exercised at any time through the email [dpd@ticsalutsocial.cat](mailto:dpd@ticsalutsocial.cat) or [lop@vhir.org](mailto:lop@vhir.org). In compliance with Regulation (EU) 2016/679, the VHIR has appointed a data protection officer, whose contact details are [dpd@ticsalutsocial.cat](mailto:dpd@ticsalutsocial.cat). You can also lodge a complaint with the competent Data Protection Authority by contacting [www.apdcat.cat](http://www.apdcat.cat) or [www.aepd.es](http://www.aepd.es).