



The Vall d'Hebron Research Institute (VHIR) is a public sector institution that promotes and develops the research, innovation and biosanitary teaching of the Vall d'Hebron University Hospital. Through the excellence of our research, we identify and apply new solutions to the health problems of society and we contribute to spread them around the world.



HR EXCELLENCE IN RESEARCH

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# Project Manager for Advanced Therapies & Rare Diseases

## Internal Strategy

VHIR offers a Project Manager position to join the Internal Strategy/Scientific Coordination Area. His/ her mission will be to support the Rare Diseases and Advanced Therapies strategic areas and initiatives at VHIR. The Project Manager will work with the rest of the team in the design, implementation and development of the several projects and initiatives linked to these areas. Occasionally will also provide support to other projects and initiatives of the Scientific Coordination Area and will support strategic institutional priorities in which the Internal Strategy Area is involved.

## JOB DESCRIPTION

### Education and qualifications:

#### Required:

- Master degree or PhD in Health Sciences (preferred but not limited to);
- Previous experience in advanced therapies (cellular-, gene-, immune- and combined therapies, manufacturing and/or regulatory aspects) and rare diseases biomedical research;
- High organisational skills.



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### Desired:

- Project Management studies/courses;
- Training and experience in GMP/NCF manufacturing environments (e.g. writing QA documents, managing deviations or performing internal audits);
- Previous experience in the approval of new processes and/or facilities by the AEMPS;
- Experience in the quality management of ATMP and approval of new facilities by the AEMPS.

### Experience and knowledge:

#### Required:

- Minimum 2-3-year of experience in project management within the biomedical sector;
- Excellent written and oral communication in Catalan, Spanish and English;
- Good command of MS Office and other computer tools;
- Personal skills: Well-organised, proactive and dynamic, results oriented professional with close attention to detail and with the ability to prioritise. Team player with excellent interpersonal skills and ability to interact with different hierarchical levels of the organisation.

### Main responsibilities and duties:

- Provide support with the effective implementation, organisation, functioning and development of the advanced therapies and rare diseases strategies;
- Support the development and implementation of the initiatives / projects that may arise in the areas;



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- Do benchmark analysis of possible initiatives;
- Collaborate with other support units from VHIR to ensure the proper implementation of the initiatives;
- Identify funding opportunities adequate to the initiatives, and support in the writing of grants;
- Interact with research groups when needed for the analysis, design and implementation of the initiatives;
- Carry out the general administrative and operational tasks required for the general operation, for example management of service requests, purchase and maintenance of consumables;
- Participate in teaching or educational activities of the Unit and VHIR for the adequate performance of the assigned services;
- Support strategic institutional priorities in which the Internal Strategy Area is involved;
- Any other duties related to the position.

### Labour conditions:

- Full-time position: 40h/week.
- Starting date: immediate.
- Gross annual salary: 26 000 – 30 000 euros
- Contract: Open-ended contract linked to the project



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## What can we offer?

- Incorporation to Vall d'Hebron Research Institute (VHIR), a public sector institution that promotes and develops the biomedical research, innovation and teaching at Vall d'Hebron University Hospital (HUVH), the biggest hospital of Barcelona and the largest of Catalan Institute of Health (ICS).
- A scientific environment of excellence, highly dynamic, where high-end biomedical projects are continuously developed.
- Continuous learning and a wide range of responsibilities within a stimulating work environment.
- Individual training opportunities.
- Flexible working hours.
- 23 days of holidays + 9 personal days.
- Flexible Remuneration Program (including dining checks, health insurance, transportation and more)
- Corporate Benefits: platform through which you can obtain significant discounts on travel, culture, technology, gastronomy, sports... among many others.
- Healthy Offering: choose from a variety of wellbeing focused activities to be the healthiest you.

## How to apply:

Applicants should submit a full Curriculum Vitae and a motivation letter with the reference "PM Advanced Therapies" to the following email address: [seleccio@vhir.org](mailto:seleccio@vhir.org)

## Deadline to apply: 31-05-2024

The Fundació Hospital Universitari Vall d'Hebron-Institut de Recerca - "VHIR"-, with NIF G-60594009, address in Barcelona -08035- Passeig Vall d'Hebron 119-129, Edifici Mediterrània, 2a planta and telephone (34) 934 89 30 00 is the data controller for the processing of your personal data. The data will be processed exclusively for the purpose of managing your participation in the selection process, as well as, if necessary, managing your participation in other selection processes.



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Unless you give your informed consent to keep your personal data for future selection processes, in the event that the selection process is completed and you are not the person selected, your personal data will be deleted and blocked in order to be able to respond to any possible liabilities that may arise.

The legal basis of the processing is the execution of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract.

The recipient of the data will be the VHIR's Professional Development personnel and no transfer of personal data is foreseen, except for the fulfilment of legal obligations applicable to the data controller. International data transfers are not foreseen. No automated decisions will be taken, including profiling. In general, personal data will not be communicated to third parties, except for legal obligations in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 (GDPR) to persons who are entitled to request them. You have the rights of access, rectification, deletion, portability, limitation and opposition that can be exercised at any time through the email [dpd@ticsalutsocial.cat](mailto:dpd@ticsalutsocial.cat) or [lopd@vhir.org](mailto:lopd@vhir.org). In compliance with Regulation (EU) 2016/679, the VHIR has appointed a data protection officer, whose contact details are [dpd@ticsalutsocial.cat](mailto:dpd@ticsalutsocial.cat). You can also lodge a complaint with the competent Data Protection Authority by contacting [www.apdcat.cat](http://www.apdcat.cat) or [www.aepd.es](http://www.aepd.es).



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