



The Vall d'Hebron Research Institute (VHIR) is a public sector institution that promotes and develops the research, innovation and biosanitary teaching of the Vall d'Hebron University Hospital. Through the excellence of our research, we identify and apply new solutions to the health problems of society and we contribute to spread them around the world.



In April 2015, the **Vall d'Hebron Research Institute (VHIR)** obtained the recognition of the European Commission **HR Excellence**. This recognition proves that VHIR endorses the general principles of **the European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers (Charter & Code)**.

Thus, there are no restrictions of gender, national origin, race, religion, sexual orientation or age and **candidates with disabilities are strongly encouraged to apply.**



Project Coordination Assistant New Technologies and Craniofacial Surgery

The purpose of this group is aimed at research and development of new image technologies, virtual planning, navigation and robotics surgery, together with the development of microsurgery as a reconstructive technique in Cranio-Maxillofacial Surgery.

For more information → <http://www.vhir.org/portal1/grup-presentacio.asp?s=recerca&contentid=187099&idrefer=187100>

JOB DESCRIPTION

Education and qualifications:

Required:

- Degree or Grade in Sciences.

Experience and knowledge:

Required:

- Scientific Project Management in a Medical Group.
- Clinical Trial Management.
- Scientific Data management.
- Knowledge of the peer-review publication system and scientific literature management.
- Preparation of scientific articles and grant proposals.

Desired:

- PhD in Sciences.
- Familiarity with the research ecosystem.
- Ability to work on multiple projects simultaneously.
- Fund-raising abilities.

Main responsibilities and duties:

- Management of Scientific Research Projects in the group
- Management of Clinical Trials performed by the group
- Being in charge of the group's publication strategy all-round (from literature selection to manuscript presentation)
- Being in charge of the group's strategy for grant obtention all-round (from finding funding to grant presentation and follow-up)
- Organization and assistance in Head of Group's daily duties.

Labour conditions:

- Part-time position (16h/week).
- Starting date: 4th June 2018.
- Length of the contract: until end of the project.
- Gross annual salary: 8.928,40 euros.

HOW TO APPLY

Applicants should submit a full Curriculum Vitae and a cover letter with the reference "Project Coordination Assistant" to the following email addresses: cbescos@vhebron.net and seleccio@vhir.org.