



The Vall d'Hebron Research Institute (VHIR) is a public sector institution that promotes and develops the research, innovation and biosanitary teaching of the Vall d'Hebron University Hospital. Through the excellence of our research, we identify and apply new solutions to the health problems of society and we contribute to spread them around the world.



HR EXCELLENCE IN RESEARCH

In April 2015, the **Vall d'Hebron Research Institute (VHIR)** obtained the recognition of the European Commission **HR Excellence**.

This recognition proves that VHIR endorses the general principles of the European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers (**Charter & Code**).

**VHIR embraces Equality and Diversity. As reflected in our values we work toward ensuring inclusion and equal opportunity in recruitment, hiring, training, and management for all staff within the organization, regardless of gender, civil status, family status, sexual orientation, religion, age, disability or race.**

## Data Entry

### Kidney Physiopathology Group

The Pediatric Nephrology Department is part of the University Hospital Vall d'Hebron (VHUH) located in Barcelona, a Tertiary referral public center for Catalunya and many other areas of Spain. The HUVH is integrated by a Women-Children, General, and Trauma-Orthopedics Teaching Hospitals providing a multidisciplinary care involving all pediatric and adult medical and surgical sub-specialties. We also work closely with the Pediatric Urology Service who is accredited as national reference service for complex urologic surgeries in children and adolescents.

Further, we are part of the Renal Physiopathology Group at the Vall d'Hebrón Research Institute (VHIR) (<http://en.vhir.org/porta11/grup-presentacio.asp?s=recerca&contentid=186828&idrefer=186829>). Our research is focused in the field of Inherited Tubulopathies (Dent disease, Familial hypomagnesemia with hypercalciuria nephrocalcinosis), and rare kidney diseases.

In the clinical research field, we are fully compromised with the development of new therapies in pediatric patients and thus, we participate in several international clinical trials and academic research projects focus on chronic kidney disease in children and rare kidney diseases.

#### JOB DESCRIPTION

##### Education and qualifications:

###### Required:

- Bachelor Degree
- Training in good clinical practice and clinical trials methodology.
- Computer user level (Office package, mail).
- Certified Advanced written and spoken English level

###### Desired:

- Master or University Education
- Knowledge on SPSS and other data base.
- Organized and methodical person with high motivation and initiative



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### Other skills:

- Good communication skills.
- Quick responsive to time requested by the team and sponsor.
- Ability to work independently as well as in a team environment.
- Flexibility to work duties.

### Experience and knowledge:

#### Required:

- Work experience in different environments

### Main responsibilities and duties:

- Data entry for phases II, III and IV clinical trial and project research.
- Keep up-to-date clinical data from source documents into the CRFs.
- Answer queries and give quick feedback to sponsor and clinical team.
- Give support to the clinical team and the Clinical Trial Coordination Unit.
- Support the study coordinator of the group
- Ensure maximum adherence to the protocol avoiding deviations.
- Assist the research team in the tasks necessary for the development of studies.
- Attend site monitoring visits, review and resolve queries in accordance to GCP.
- Support and participate in academic registries and academic research projects

### Labour conditions:

- Part time (20 hours/week).
- Immediate incorporation.
- Length of the contract: 6 months.
- Gross annual salary: 11.603,50 €.
- Contract: temporary



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### What can we offer?

- Incorporation to Vall d'Hebron Research Institute (VHIR), a public sector institution that promotes and develops the biomedical research, innovation and teaching at Vall d'Hebron University Hospital (HUVH), the biggest hospital of Barcelona and the largest of Catalan Institute of Health (ICS).
- A scientific environment of excellence, highly dynamic, where high-end biomedical projects are continuously developed.
- Continuous learning and a wide range of responsibilities within a stimulating work environment.
- Personal training opportunities.
- Flexible working hours.
- 23 days of holidays + 9 personal days.
- Flexible Remuneration Program (including dining checks, health insurance, transportation and more).

### How to apply:

Applicants should submit a full Curriculum Vitae and a cover letter with the reference. Pediatric Nephrology DEEntry to the following email addresses [gariceta@vhebron.net](mailto:gariceta@vhebron.net) and [seleccio@vhir.org](mailto:seleccio@vhir.org) before 7<sup>th</sup> March 2022