TheVall d'Hebron Research Institute (VHIR) is a public sector institution that promotes and develops the research, innovation and biosanitary teaching of the Vall d'Hebron University Hospital. Through the excellence of our research, we identify and apply new solutions to the health problems of society and we contribute to spread them around the world.

HR EXCELLENCE IN RESEARCH

In April 2015, the **Vall d'Hebron Research Institute (VHIR)** obtained the recognition of the European Commission **HR Excellence.**
This recognition proves that VHIR endorses the general principles of the European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers **(Charter & Code)**.
VHIR embraces Equality and Diversity. As reflected in our values we work toward ensuring inclusion and equal opportunity in recruitment, hiring, training, and management for all staff within the organization, regardless of gender, civil status, family status, sexual orientation, religion, age, disability or race.

Study coordinator

Pediatric neuromuscular registries and trials

Advances in neuromuscular disorders have provoked an increased number of therapeutic opportunities in the field. Currently, pediatric neuromuscular unit in VH, which is integrated into Pediatric Neurology group (https://bit.ly/3Leyzgl), is involved in a great number of trials and registries. Study coordinators are needed for organizing trials, collaborating in data entry, and management of samples within our research activities.

JOB DESCRIPTION

Education and qualifications:

Required:

- Bachelor Science degree (Biotechnology, Biology, Biochemist, Pharmacy, Nurse, or other science bachelor degree) or other Bachelor degree with previous experience as study coordinator
- Training in good clinical practice and clinical trials methodology is desired (not mandatory, but expected to fulfill).
- Good communication skills and very fluency in written and spoken English and Spanish.
- Computer user level (Office package, mail).
- Experience in database management (not mandatory, database management training will be provided)
- Organized and methodical person with high motivation and initiative.
- Able to work within a team and empathic with patients.

Experience and knowledge:

Desired:

- Experience with SAP management program (not mandatory).
- Ability to work independently as well as in a team environment.
- Previous involvement in clinical trials, clinical care or pharmaceutical development (not mandatory)

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Main responsibilities and duties:

- Data entry for phases II, III and IV clinical trial and project research in both groups.
- Keep up-to-date clinical data from source documents into the CRFs.
- Answer queries and give quick feedback to sponsor and clinical team.
- Give support to the clinical team in research activities.
- Ensure maximum adherence to the protocol avoiding deviations.
- Assist the research team in the tasks necessary for the development of studies.
- Attend site monitoring visits, review and resolve queries in accordance to GCP.
- Coordination of shared studies or areas of interest between the two groups.

Labour conditions:

- Full-time position: 40 h/week.
- Starting date: immediate.
- Gross annual salary: At least 22.823,22 euros, but remuneration will depend on experience and skills. Salary ranges are consistent with our Collective Agreement pay scale
- Contract: permanent.

What can we offer?

- Incorporation to Vall d'Hebron Research Institute (VHIR), a public sector institution that promotes and develops the biomedical research, innovation and teaching at Vall d'Hebron University Hospital (HUVH), the biggest hospital of Barcelona and the largest of Catalan Institute of Health (ICS).
- A scientific environment of excellence, highly dynamic, where high-end biomedical projects are continuously developed.
- Continuous learning and a wide range of responsibilities within a stimulating work environment.
- Personal training opportunities.
- Flexible working hours.
- 23 days of holidays + 9 personal days.
- Flexible Remuneration Program (including dining checks, health insurance, transportation and more).

How to apply:

Applicants should submit a full Curriculum Vitae and a cover letter with the reference "PedNMD study coordinator" to the following email addresses: david_gomez@vhebron.net and seleccio@vhir.org