



The Vall d'Hebron Research Institute (VHIR) is a public sector institution that promotes and develops the research, innovation and biosanitary teaching of the Vall d'Hebron University Hospital. Through the excellence of our research, we identify and apply new solutions to the health problems of society and we contribute to spread them around the world.



HR EXCELLENCE IN RESEARCH

In April 2015, the **Vall d'Hebron Research Institute (VHIR)** obtained the recognition of the European Commission **HR Excellence**.

This recognition proves that VHIR endorses the general principles of the European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers (**Charter & Code**).

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# Clinical Trial Coordinator

## Research Group on Status Epilepticus and Acute Seizures

The Research Group on Status Epilepticus and Acute Seizures is a multidisciplinary clinical research team that collaborates in the development of new tools and treatments through participation in clinical trials and clinical research projects to improve the prognosis of patients with epilepsy.

The Research Group on Status Epilepticus and Acute Seizures wants to incorporate to its team a Clinical Trial Coordinator with experience in the biomedical research area to coordinate the team and patients that are involved in the different clinical trials of epilepsy and give support for the active research projects of the group.

### JOB DESCRIPTION

#### Education and qualifications:

##### Required:

- FPII degree or higher
- Experience in clinical trials coordination
- Fluency in Catalan, Spanish and English (business level)
- Experience in databases design
- Organized and methodological

#### Experience and knowledge:

##### Required:

- At least 5 years of experience working in clinical trials



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- Experience in SAP and REDCap management
- Knowledge and experience in the biomedical research areas, especially on epilepsy
- Ability to work independently as well as in a team environment

### Main responsibilities and duties:

- Coordinate the clinical trials on Epilepsy
- Data entry of patient information in clinical trials databases
- Give support to the epilepsy team
- CRO meetings
- Participants contact
- Designing and maintaining of REDCap databases

### Labour conditions:

- Full-time position: 40/week.
- Starting date: immediate
- Gross annual salary: 22 000 – 26 000 euros /// (Remuneration will depend on experience and skills. Salary ranges are consistent with our Collective Agreement pay scale)
- Contract: *permanent linked to project*



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## What can we offer?

- Incorporation to Vall d'Hebron Research Institute (VHIR), a public sector institution that promotes and develops the biomedical research, innovation and teaching at Vall d'Hebron University Hospital (HUVH), the biggest hospital of Barcelona and the largest of Catalan Institute of Health (ICS).
- A scientific environment of excellence, highly dynamic, where high-end biomedical projects are continuously developed.
- Continuous learning and a wide range of responsibilities within a stimulating work environment.
- Personal training opportunities.
- Flexible working hours.
- 23 days of holidays + 9 personal days.
- Flexible Remuneration Program (including dining checks, health insurance, transportation and more).

## How to apply:

Applicants should submit a full Curriculum Vitae and a cover letter with the reference "Clinical Trial Coordinator - Epilepsy" to the following email addresses: [maquinta@vhebron.net](mailto:maquinta@vhebron.net) and [seleccio@vhir.org](mailto:seleccio@vhir.org)