



The Vall d'Hebron Research Institute (VHIR) is a public sector institution that promotes and develops the research, innovation and biosanitary teaching of the Vall d'Hebron University Hospital. Through the excellence of our research, we identify and apply new solutions to the health problems of society and we contribute to spread them around the world.



HR EXCELLENCE IN RESEARCH

In April 2015, the **Vall d'Hebron Research Institute (VHIR)** obtained the recognition of the European Commission **HR Excellence**.

This recognition proves that VHIR endorses the general principles of the European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers (**Charter & Code**).

**VHIR embraces Equality and Diversity. As reflected in our values we work toward ensuring inclusion and equal opportunity in recruitment, hiring, training, and management for all staff within the organization, regardless of gender, civil status, family status, sexual orientation, religion, age, disability or race.**

# Quality and Process Manager

## Quality, Documentation Mgmt. and Processes

VHIR offers a new position within the Quality, Process and Document Management Area, that entrusts a highly motivating new challenge with the possibility to participate in VHIR's Digital Transformation Plan and to work closely with all areas across the organization.

The position requires a polyvalent professional with the ability to work both, in process analysis, mapping and improvement and in specific Quality Systems and Accreditations within the organization.

### JOB DESCRIPTION

#### Education and qualifications:

##### Required:

- Diploma or Bachelor's Degree in Biomedical Science, Engineering or related field.
- Training in Process Management and Quality improvement tools (Lean, Agile six-sigma, etc).
- Fluency in Catalan, Spanish, English.

##### Desired:

- Training in Quality Management Standards (ISO 9001, University Quality System, etc.)

#### Experience and knowledge:

##### Required:

- At least 2 years of experience working in process analysis and improvement and/or Quality Management Systems.
- Well-organized, analytical thinking, and attention to detail
- Ability to work autonomously and in a team
- Good communication skills



The Vall d'Hebron Research Institute (VHIR) is a public sector institution that promotes and develops the research, innovation and biosanitary teaching of the Vall d'Hebron University Hospital. Through the excellence of our research, we identify and apply new solutions to the health problems of society and we contribute to spread them around the world.



HR EXCELLENCE IN RESEARCH

In April 2015, the **Vall d'Hebron Research Institute (VHIR)** obtained the recognition of the European Commission **HR Excellence**.

This recognition proves that VHIR endorses the general principles of the European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers (**Charter & Code**).

**VHIR embraces Equality and Diversity. As reflected in our values we work toward ensuring inclusion and equal opportunity in recruitment, hiring, training, and management for all staff within the organization, regardless of gender, civil status, family status, sexual orientation, religion, age, disability or race.**

### Desired:

- Previous experience in the Health/research sector

### Main responsibilities and duties:

- Actively contribute to the process analysis, mapping and continuous improvement of VHIR's the strategic and operating processes.
- Carry-out project management tasks for VHIR's improvement projects, including follow-up of improvement opportunities to assure their adequate implementation in a timely manner.
- Advise, provide technical support and participate in the elaboration of Standard Operating Procedures (SOPs) and other quality documents.
- Contribute to the maintenance of the VHIR's quality management systems (ISO 9001 System, Teaching Quality Assurance System)
- Participation in the implementation and maintenance of VHIR or VH Campus Certifications Accreditations that may be required.

### Labour conditions:

- Full-time position: 40h/week.
- Starting date: January 2023.
- Gross annual salary: 25 000 – 28 000 euros (Salary ranges are consistent with our Collective Agreement pay scale)
- Contract: 6 months, renewable

### What can we offer?



The Vall d'Hebron Research Institute (VHIR) is a public sector institution that promotes and develops the research, innovation and biosanitary teaching of the Vall d'Hebron University Hospital. Through the excellence of our research, we identify and apply new solutions to the health problems of society and we contribute to spread them around the world.

- Incorporation to Vall d'Hebron Research Institute (VHIR), a public sector institution that promotes and develops the biomedical research, innovation and teaching at Vall d'Hebron University Hospital (HUVH), the biggest hospital of Barcelona and the largest of Catalan Institute of Health (ICS).
- A scientific environment of excellence, highly dynamic, where high-end biomedical projects are continuously developed.
- Continuous learning and a wide range of responsibilities within a stimulating work environment.
- Individual training opportunities.
- Flexible working hours.
- 23 days of holidays + 9 personal days.
- Flexible Remuneration Program (including dining checks, health insurance, transportation and more).

### How to apply:

Applicants should submit a full Curriculum Vitae and a cover letter with the reference “**Quality Process Mgr**” to the following email address: [seleccio@vhir.org](mailto:seleccio@vhir.org)



HR EXCELLENCE IN RESEARCH

In April 2015, the **Vall d'Hebron Research Institute (VHIR)** obtained the recognition of the European Commission **HR Excellence**.

This recognition proves that VHIR endorses the general principles of the European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers (**Charter & Code**).

**VHIR embraces Equality and Diversity. As reflected in our values we work toward ensuring inclusion and equal opportunity in recruitment, hiring, training, and management for all staff within the organization, regardless of gender, civil status, family status, sexual orientation, religion, age, disability or race.**