



The Vall d'Hebron Research Institute (VHIR) is a public sector institution that promotes and develops the research, innovation and biosanitary teaching of the Vall d'Hebron University Hospital. Through the excellence of our research, we identify and apply new solutions to the health problems of society and we contribute to spread them around the world.



HR EXCELLENCE IN RESEARCH

In April 2015, the **Vall d'Hebron Research Institute (VHIR)** obtained the recognition of the European Commission **HR Excellence**.

This recognition proves that VHIR endorses the general principles of the European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers (**Charter & Code**).

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Study Coordinator

Clinical research support unit/Donation and Transplantation Coordination Unit

VHIR offers vacancy/vacant position for an **Organ and Tissue Donor Coordinator** within the **Coordination of programs and donation of organs and tissue transplantation**

JOB DESCRIPTION

Education and qualifications:

Required:

- Bachelor's Degree in Health Sciences
- Study coordination training.
- Excellent written and oral communication Spanish skills. Good level of English will be valued

Experience and knowledge:

- Study coordination experience
- Experience in research institutions and/or project management in different scientific and biotechnological environments will be valued
- Personal skills:
 - Well-organized
 - Meticulous, close attention to detail
 - Proactive
 - Ability to work under tight deadlines
 - Team player with excellent interpersonal skills



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Main responsibilities and duties:

- Proactively detect competitive grant opportunities that may suit the department research activities
- Support and guide the staff in all the different phases (pre and post award) of the calls that may be of interest to their research
- Coordinate studies and clinical trials in donation and transplantation field carried out in the department.
- Collaborate with study patient's recruitment and scheduling,
- Perform some specific research protocol procedures (family interview, sample collection, etc.)
- Conduct data collection and electronic data entry.
- Assist on the scientific manuscript writing and submission.

Labour conditions:

- Full-time position: 40h/week.
- Starting date: Immediate.
- Gross annual salary: starting from 22.823,22 € (Remuneration will depend on experience and skills. Salary ranges are consistent with our Collective Agreement pay scale)
- Possibility of variable bonus depending on activity
- Contract: permanent linked to project.



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What can we offer?

- Incorporation to Vall d'Hebron Research Institute (VHIR), a public sector institution that promotes and develops the biomedical research, innovation and teaching at Vall d'Hebron University Hospital (HUVH), the biggest hospital of Barcelona and the largest of Catalan Institute of Health (ICS).
- A scientific environment of excellence, highly dynamic, where high-end biomedical projects are continuously developed.
- Continuous learning and a wide range of responsibilities within a stimulating work environment.
- Personal training opportunities.
- Flexible working hours.
- 23 days of holidays + 9 personal days.
- Flexible Remuneration Program (including dining checks, health insurance, transportation and more).
- Healthy Offering: choose from a variety of wellbeing focused activities to be the healthiest you

How to apply:

Applicants should submit a full Curriculum Vitae and a cover letter with the reference "Application for the **Organ and Tissue Donor Coordinator** position" to the following email addresses: direccio_trasplantament@vallhebron.cat and seleccio@vhir.org

Deadline to apply: 14/06/2023