



The Vall d'Hebron Research Institute (VHIR) is a public sector institution that promotes and develops the research, innovation and biosanitary teaching of the Vall d'Hebron University Hospital. Through the excellence of our research, we identify and apply new solutions to the health problems of society and we contribute to spread them around the world.



HR EXCELLENCE IN RESEARCH

In April 2015, the **Vall d'Hebron Research Institute (VHIR)** obtained the recognition of the European Commission **HR Excellence**.

This recognition proves that VHIR endorses the general principles of the European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers (**Charter & Code**).

VHIR embraces Equality and Diversity. As reflected in our values we work toward ensuring inclusion and equal opportunity in recruitment, hiring, training, and management for all staff within the organization, regardless of gender, civil status, family status, sexual orientation, religion, age, disability or race.

Study coordinator / Data manager Infectious Diseases Group

The Infectious Diseases Group is a multidisciplinary research team that collaborates in the development of new treatments for different infections through participation in clinical trials and basic research projects to improve the quality of life of patients with any infection.

We offer a vacant position for a data manager and study coordinator of the clinical research projects within the Infectious Diseases group.

JOB DESCRIPTION

Education and qualifications:

Required:

- Degree in Life or Health Sciences (Biology, Biomedicine, Biochemistry, Pharmacy)

Desired:

- Knowledge in Clinical Trial Monitoring



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Experience and knowledge:

Required:

- Ability to work in a multidisciplinary team
- Motivation for clinical research
- English: fluent written and spoken (B2 or above ideal)
- A good computer literacy level; basic MS office

Desired:

- Training and experience in clinical trials and clinical research
- Knowledge of the specific legislation for clinical trials and clinical research will be positively valued.
- Experience in Research Institutions and/or in Project Management within biotech and/or scientific environments will be positively valued
- Knowledge of compliance and data protection legislation (LOPD, GDPR).
- Knowledge and experience on statistics and software (R, python, SQL, etc) will be positively valued
- Methodical and well-organized
- High motivation and initiative
- Good communication skills

Main responsibilities and duties:

- Coordinating and handling all activities regarding clinical trials and research projects related to HIV/STI, COVID and other infectious diseases.
- Coordinating clinical trials in the Drassanes/Vall d'Hebron Unit
- Data management activities, data collection and data entry
- Quality control of cohort databases, answering queries
- Participation in the meetings and activities of the Research Group in HIV infection



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Labour conditions:

- Full-time position: 40 h/week.
- Starting date: 1-february 2024
- Gross annual salary: First year 22.823,22 euros (Salary ranges are consistent with our Collective Agreement pay scale). Salary will be reviewed annually with a progressive escalation.
- Contract: *permanent*

What can we offer?

- Incorporation to Vall d'Hebron Research Institute (VHIR), a public sector institution that promotes and develops the biomedical research, innovation and teaching at Vall d'Hebron University Hospital (HUVH), the biggest hospital of Barcelona and the largest of Catalan Institute of Health (ICS).
- A scientific environment of excellence, highly dynamic, where high-end biomedical projects are continuously developed.
- Continuous learning and a wide range of responsibilities within a stimulating work environment.
- Personal training opportunities.
- Flexible working hours.
- 23 days of holidays + 9 personal days.
- Flexible Remuneration Program (including dining checks, health insurance, transportation and more).

How to apply:

Applicants should submit a full Curriculum Vitae and a cover letter with the reference "Study coordinator_Infectious Diseases." to the following email addresses: adria.curran@vallhebron.cat, vicenc.falco@vallhebron.cat and seleccio@vhir.org



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Deadline to apply: 24-01-2024

The Fundació Hospital Universitari Vall d'Hebron-Institut de Recerca - "VHIR"-, with NIF G-60594009, address in Barcelona -08035- Passeig Vall d'Hebron 119-129, Edifici Mediterrània, 2a planta and telephone (34) 934 89 30 00 is the data controller for the processing of your personal data. The data will be processed exclusively for the purpose of managing your participation in the selection process, as well as, if necessary, managing your participation in other selection processes.

Unless you give your informed consent to keep your personal data for future selection processes, in the event that the selection process is completed and you are not the person selected, your personal data will be deleted and blocked in order to be able to respond to any possible liabilities that may arise.

The legal basis of the processing is the execution of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract.

The recipient of the data will be the VHIR's Professional Development personnel and no transfer of personal data is foreseen, except for the fulfilment of legal obligations applicable to the data controller. International data transfers are not foreseen. No automated decisions will be taken, including profiling. In general, personal data will not be communicated to third parties, except for legal obligations in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 (GDPR) to persons who are entitled to request them. You have the rights of access, rectification, deletion, portability, limitation and opposition that can be exercised at any time through the email dpd@ticsalutsocial.cat or lopdp@vhir.org. In compliance with Regulation (EU) 2016/679, the VHIR has appointed a data protection officer, whose contact details are dpd@ticsalutsocial.cat. You can also lodge a complaint with the competent Data Protection Authority by contacting www.apdcat.cat or www.aepd.es.