TheVall d'Hebron Research Institute (VHIR) is a public sector institution that promotes and develops the research, innovationand biosanitary teaching of the Vall d'Hebron University Hospital.Through the excellence of our research, we identify and apply new solutions to the health problems of society and we contribute to spread them aroundthe world.

HR EXCELLENCE IN RESEARCH

In April 2015, the **Vall d'Hebron Research Institute (VHIR)** obtained the recognition of the European Commission **HR Excellence.**

This recognition proves that VHIR endorses the general principles of the European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers **(Charter & Code)**.

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Study Coordinator

Clinical Trial Unit / Rheumatology Research Group

Rheumatology Research Group is a multidisciplinary research team that collaborates in research activities through participation in clinical trials phases I, II, III and IV, and clinical research projects to improve the quality of life of patients with rheumatic diseases.

We are seeking for a Clinical Trial Study Coordinator and Data Entry researcher in the Rheumatology Research Group to support on specific tasks.

The position will assist on multiple clinical trials, observational studies, and projects of the Rheumatology Research Group in the Clinical Trial's Unit.

We are looking for a proactive, skilled professional with strong organization skills to give support to Investigators to conduct the studies of Rheumatology and to give support in educational and communication activities of Rheumatology in the networks that we belong.

More information about our group: ***https://vhir.vallhebron.com/es/investigacion/reumatologia***

JOB DESCRIPTION

Education and qualifications:

Required:

- Bachelor Medical or Science degree (Biotechnology, Biology, Biochemist, Pharmacy, Nurse, or other science bachelor's degree)
- Fluency in Catalan, Spanish and English (business level)
- Computer user level (Office package)
- Organized and methodical person with high motivation and initiative
- Quick responsive to time requested by the team and sponsor

Desired:

- Training in good clinical practice and clinical trials methodology is desired.

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Experience and knowledge:

Required:

- Experience as a Study Coordinator, Clinical Research Associate (CRA) or equivalent
- Pro-active attitude, ability to work independently and in a multidisciplinary team environment, analytical and critical thinking

Desired:

- Experience with SAP management program (not mandatory)

Main responsibilities and duties:

- Give support to the Clinical Team and to the Clinical Trial Coordinator Unit
- Data entry for phases I, II, III and IV clinical trials and research projects in Rheumatology
- Keep up-to-date clinical data from source documents into the CRFs
- Ensure maximum adherence to the protocol avoiding deviations
- Attend site monitoring visits, review and resolve queries in accordance to GCP
- Give support in the follow up and monitoring of the activities of the group related to the local, national and international Networks.

Labour conditions:

- Full-time position: 40h/week.
- Starting date: Immediate, 15th April 2024
- Gross annual salary: 23.000 –27.000 euros /// Remuneration will depend on experience and skills. Salary ranges are consistent with our Collective Agreement pay scale.
- Contract: Technical and scientific activities contract linked to the project activities

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What can we offer?

- Incorporation to Vall d'Hebron Research Institute (VHIR), a public sector institution that promotes and develops the biomedical research, innovation and teaching at Vall d'Hebron University Hospital (HUVH), the biggest hospital of Barcelona and the largest of Catalan Institute of Health (ICS).
- A scientific environment of excellence, highly dynamic, where high-end biomedical projects are continuously developed.
- Continuous learning and a wide range of responsibilities within a stimulating work environment.
- Individual training opportunities.
- Flexible working hours.
- 23 days of holidays + 9 personal days.
- Flexible Remuneration Program (including dining checks, health insurance, transportation and more)
- Corporate Benefits: platform through which you can obtain significant discounts on travel, culture, technology, gastronomy, sports... among many others.
- Healthy Offering: choose from a variety of wellbeing focused activities to be the healthiest you.

How to apply:

Applicants should submit a full Curriculum Vitae and a motivation letter with the reference "Study Coordinator, Rheumatology offer" to the following email addresses: montse.sender@vhir.org and seleccio@vhir.org

Deadline to apply: 15-03-2024

The Fundació Hospital Universitari Vall d'Hebron-Institut de Recerca - "VHIR"-, with NIF G-60594009, address in Barcelona -08035- Passeig Vall d'Hebron 119-129, Edifici Mediterrània, 2a planta and telephone (34) 934 89 30 00 is the data controller for the processing of your personal data. The data will be processed exclusively for the purpose of managing your participation in the selection process, as well as, if necessary, managing your participation in other selection processes.

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Unless you give your informed consent to keep your personal data for future selection processes, in the event that the selection process is completed and you are not the person selected, your personal data will be deleted and blocked in order to be able to respond to any possible liabilities that may arise.
The legal basis of the processing is the execution of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract.
The recipient of the data will be the VHIR's Professional Development personnel and no transfer of personal data is foreseen, except for the fulfilment of legal obligations applicable to the data controller. International data transfers are not foreseen. No automate d decisions will be taken, including profiling. In general, personal data will not be communicated to third parties, except for legal obligations in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 (GDPR) to persons who are entitled to request them. You have the rights of access, rectification, deletion, portability, limitation and opposition that can be exercised at any time through the email dpd@ticsalutsocial.cat or lopd@vhir.org. In compliance with Regulation (EU) 2016/679, the VHIR has appointed a data protection officer, whose contact details are dpd@ticsalutsocial.cat. You can also lodge a complaint with the competent Data Protection Authority by contacting www.apdcat.cat or www.aepd.es.