



The Vall d'Hebron Research Institute (VHIR) is a public sector institution that promotes and develops the research, innovation and biosanitary teaching of the Vall d'Hebron University Hospital. Through the excellence of our research, we identify and apply new solutions to the health problems of society and we contribute to spread them around the world.



HR EXCELLENCE IN RESEARCH

In April 2015, the **Vall d'Hebron Research Institute (VHIR)** obtained the recognition of the European Commission **HR Excellence**.

This recognition proves that VHIR endorses the general principles of the European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers (**Charter & Code**).

**VHIR embraces Equality and Diversity. As reflected in our values we work toward ensuring inclusion and equal opportunity in recruitment, hiring, training, and management for all staff within the organization, regardless of gender, civil status, family status, sexual orientation, religion, age, disability or race.**

## Study coordinator

### Research Group on Status Epilepticus and Acute Seizures

Multidisciplinary clinical research team that collaborates in the development of new treatments through participation in clinical trials and clinical research projects to improve the quality of life of patients with epilepsy. The scientific challenge of the group is based on understanding, improving and strengthening knowledge about the different fields of epilepsy and how to help solve problems related to epileptic seizures and their consequences.

The group wants to incorporate a Study Coordinator to give support on the management of the different clinical trials in which the epilepsy team is involved.

#### JOB DESCRIPTION

##### Education and qualifications:

###### Required:

- Degree in Health Sciences or equivalent

###### Desired:

- Fluency in English

##### Experience and knowledge:

###### Required:

- Experience in data management
- Pro-active attitude, well organized, motivated, and ability to work independently as well as in a team environment



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### Desired:

- Experience working in clinical trials
- Knowledge of Good Clinical Practices
- Experience in neurosciences
- Experience with SAP management program

### Main responsibilities and duties:

- Data entry and data management for Clinical trials in epilepsy
- Attend monitoring visits, review and resolve queries in according to GCP
- Monitor the progress of the clinical trials
- Supporting the group in clinical research projects

### Labour conditions

- Part Time: 20 hours per week.
- Starting time: June-2024
- Gross annual salary: Salary ranges are consistent with our Collective Agreement pay scale.
- Contract: Technical and scientific activities contract linked to the project activities



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## What can we offer?

- Incorporation to Vall d'Hebron Research Institute (VHIR), a public sector institution that promotes and develops the biomedical research, innovation and teaching at Vall d'Hebron University Hospital (HUVH), the biggest hospital of Barcelona and the largest of Catalan Institute of Health (ICS).
- A scientific environment of excellence, highly dynamic, where high-end biomedical projects are continuously developed.
- Continuous learning and a wide range of responsibilities within a stimulating work environment.
- Individual training opportunities.
- Flexible working hours.
- 23 days of holidays + 9 personal days.
- Flexible Remuneration Programme (including dining checks, health insurance, transportation and more)
- Corporate Benefits: platform through which you can obtain significant discounts on travel, culture, technology, gastronomy, sports... among many others.
- Healthy Offering: choose from a variety of wellbeing focused activities to be the healthiest you.

## How to apply:

Applicants should submit a full Curriculum Vitae and a cover letter with the reference "STUDY COORDINATOR-EPILEPSY" to the following email addresses: [manuel.quintana@vhir.org](mailto:manuel.quintana@vhir.org), [manuel.toledo@vallhebron.cat](mailto:manuel.toledo@vallhebron.cat) and [seleccio@vhir.org](mailto:seleccio@vhir.org)

**Date apply before 05/02/2024**