



The Vall d'Hebron Research Institute (VHIR) is a public sector institution that promotes and develops the research, innovation and biosanitary teaching of the Vall d'Hebron University Hospital. Through the excellence of our research, we identify and apply new solutions to the health problems of society and we contribute to spread them around the world.



HR EXCELLENCE IN RESEARCH

In April 2015, the **Vall d'Hebron Research Institute (VHIR)** obtained the recognition of the European Commission **HR Excellence**.

This recognition proves that VHIR endorses the general principles of the European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers (**Charter & Code**).

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## Project Manager

### Rare Anemias Disorders Research Line

The University Hospital Vall d'Hebron is highly specialized in rare diseases. The scientific direction of the European Reference Network (ERN)-EuroBloodNet, [www.eurobloodnet.eu](http://www.eurobloodnet.eu), dedicated to **Rare Hematological Diseases (RHD)**, is led by Dr Mar Mañú Pereira, head of the Rare Anemia Disorders research lab.

In line with the Health data strategy at European level, our team is coordinating several **projects on European patients' registries for rare haematological diseases**: we are collecting patients' data from all over Europe, in order for researchers to be able to work on sufficient standardized, comparable data, ultimately aiming at providing better care to patients affected by these rare diseases.

In the context of the upcoming [European Health Data Space \(EHDS\)](#), which will regulate the Sharing of health data in Europe, these projects are of strategic interest.

We are therefore looking for an **experienced, motivated and committed Project Manager** who will work alongside the Coordinator for Registries in the effective **management / delivery of [Enrol Network](#), [Rare Anaemia Disorders European Epidemiological Platform](#) | [Radeep \(radeepnetwork.eu\)](#)** and other projects associated to Registries.

Some of these projects are funded by the European Union in the frame of the Horizon Europe Programme.

### JOB DESCRIPTION

#### Education and qualifications:

#### Required:

- Bachelor degree
- At least **2 years** of proven expertise in managing the delivery of projects related with Biomedicine or Health
- Fluent (spoken and written) English



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#### Desired:

- Master degree
- **PMP or Prince certification** or any other Project Management certification.
- Proven experience in using popular Project Management tools

#### Experience and knowledge:

##### Required:

- Ability to communicate clearly and effectively with a variety of stakeholders
- Proficient at managing time and resources
- Detail-oriented
- Ability to understand and update detailed project plans and schedules (Gantt charts)
- Critical thinking and problem-solving skills
- An easy-going person with human qualities, able to take responsibility
- Ability to work effectively with a dynamic team and to work independently with tight deadlines

#### Desired:

- Experience/knowledge in the management of EU projects...

#### Main responsibilities and duties:

- Manage the delivery of the European Registries coordinated by our team, as well as other research projects linked to Registries.
- Helping the Registries Coordinator in executing the projects, according to project plans: communicating priorities and making sure deadlines are met and milestones achieved.
- Preparing and participating in project meetings, onsite or online; drafting minutes; reporting on the progress of the project



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### Labour conditions:

- Full time position (40 h week, from Monday to Friday) based in Vall d'Hebron Research Institute (Hybrid 2 days/week)
- Start: Immediately
- Gross annual salary: Remuneration will depend on experience and skills. (Salary ranges are consistent with our Collective Agreement pay scale)
- Contract: Open-ended contract linked to projects

### What can we offer?

- Incorporation to Vall d'Hebron Research Institute (VHIR), a public sector institution that promotes and develops the biomedical research, innovation and teaching at Vall d'Hebron University Hospital (HUVH), the biggest hospital of Barcelona and the largest of Catalan Institute of Health (ICS).
- A scientific environment of excellence, highly dynamic, where high-end biomedical projects are continuously developed.
- Continuous learning and a wide range of responsibilities within a stimulating work environment.
- Individual training opportunities.
- Flexible working hours.
- 23 days of holidays + 9 personal days.
- Flexible Remuneration Program (including dining checks, health insurance, transportation and more)
- Corporate Benefits: platform through which you can obtain significant discounts on travel, culture, technology, gastronomy, sports... among many others.
- Healthy Offering: choose from a variety of wellbeing focused activities to be the healthiest you.



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### How to apply:

Applicants should submit a full Curriculum Vitae and a motivation letter with the reference "Project Manager Registries" to the following email addresses: [claire.diot@vhir.org](mailto:claire.diot@vhir.org) and [seleccio@vhir.org](mailto:seleccio@vhir.org)

**Deadline to apply: 17/06/2023**

The Fundació Hospital Universitari Vall d'Hebron-Institut de Recerca - "VHIR"-, with NIF G-60594009, address in Barcelona -08035- Passeig Vall d'Hebron 119-129, Edifici Mediterrània, 2a planta and telephone (34) 934 89 30 00 is the data controller for the processing of your personal data. The data will be processed exclusively for the purpose of managing your participation in the selection process, as well as, if necessary, managing your participation in other selection processes.

Unless you give your informed consent to keep your personal data for future selection processes, in the event that the selection process is completed and you are not the person selected, your personal data will be deleted and blocked in order to be able to respond to any possible liabilities that may arise.

The legal basis of the processing is the execution of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract.

The recipient of the data will be the VHIR's Professional Development personnel and no transfer of personal data is foreseen, except for the fulfilment of legal obligations applicable to the data controller. International data transfers are not foreseen. No automated decisions will be taken, including profiling. In general, personal data will not be communicated to third parties, except for legal obligations in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 (GDPR) to persons who are entitled to request them. You have the rights of access, rectification, deletion, portability, limitation and opposition that can be exercised at any time through the email [dpd@ticsalutsocial.cat](mailto:dpd@ticsalutsocial.cat) or [lopd@vhir.org](mailto:lopd@vhir.org). In compliance with Regulation (EU) 2016/679, the VHIR has appointed a data protection officer, whose contact details are [dpd@ticsalutsocial.cat](mailto:dpd@ticsalutsocial.cat). You can also lodge a complaint with the competent Data Protection Authority by contacting [www.apdcat.cat](http://www.apdcat.cat) or [www.aepd.es](http://www.aepd.es).