



The Vall d'Hebron Research Institute (VHIR) is a public sector institution that promotes and develops the research, innovation and biosanitary teaching of the Vall d'Hebron University Hospital. Through the excellence of our research, we identify and apply new solutions to the health problems of society and we contribute to spread them around the world.



HR EXCELLENCE IN RESEARCH

In April 2015, the **Vall d'Hebron Research Institute (VHIR)** obtained the recognition of the European Commission **HR Excellence**.

This recognition proves that VHIR endorses the general principles of the European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers (**Charter & Code**).

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Project Manager

Internal Strategy Area

Vall d'Hebron Research Institute (VHIR) is a public sector institution, located in Barcelona (Spain) that promotes and develops innovative biomedical research at the University Hospital Vall d'Hebron. VHIR is oriented towards finding solutions to the health problems of the citizens and has the will to contribute to the scientific, educational, social and economic development within its area of competence.

One of the principal objectives of the Internal Strategy Unit Directorate is to support the scientific community of our institution during all the steps of their scientific career, identifying the needs of every category and conceptualise institutional competitive calls to cover those needs. For that reason, we are looking for an individual who is willing to work on promoting the talent of one of the most important and competitive Research Centres linked to the health sector in Spain/Europe.

The hired person will provide support to the management of the different institutional calls and prioritisation processes driven by the Internal Evaluation Committee at VHIR. This person will be part of the Internal Strategy Area team and will work closely with the National and International Projects Units, the Professional Development Unit and the Labour Relations Unit within the HHRR Area.

JOB DESCRIPTION

Education and qualifications:

Required:

- Bachelor's degree, preferably in Health Science.

Desired:

- Master's degree and a PhD will be valued.



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Experience and knowledge:

Required:

- Experience managing national/international and public/private calls, with the main focus on Talent Attraction and Retention competitive calls.
- High level of Spanish and English, spoken and written (Proficiency level).
- Proficiency in MS Office tools such as Excel, Word, PowerPoint, Outlook, Teams.
- Person with a proven hands-on attitude, flexible, adaptable, creative, very dynamic and used to working in a team.
- Excellent organisation and project management skills.

Desired:

- Experience in an *Instituto de Investigación en Salud Acreditado (IISA)*.
- Catalan will be a plus.

Main responsibilities and duties:

- Management of institutional competitive calls mainly focused on the talent field (writing rules of participation, dissemination, planning of the internal calendar, query resolution, revision of proposals, internal/external prioritisation process, claims and acceptance of the fellowships).
- Elaboration of internal selection criteria for external calls when required.
- Coordinate the Internal Evaluation Committee during the prioritisation processes of external competitive calls.
- Coordinate the interview phases of different institutional calls.
- Feedback meetings with the researchers.
- Elaboration of reports to improve internal processes related to the management of the calls.



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Labour conditions:

- Full-time position: 40h/week.
- Starting date: immediate
- Gross annual salary: Remuneration will depend on experience and skills. Salary ranges are consistent with our Collective Agreement pay scale
- Contract: permanent.

What can we offer?

- Incorporation to Vall d'Hebron Research Institute (VHIR), a public sector institution that promotes and develops the biomedical research, innovation and teaching at Vall d'Hebron University Hospital (HUVH), the biggest hospital of Barcelona and the largest of Catalan Institute of Health (ICS).
- A scientific environment of excellence, highly dynamic, where high-end biomedical projects are continuously developed.
- Continuous learning and a wide range of responsibilities within a stimulating work environment.
- Individual training opportunities.
- Flexible working hours.
- 23 days of holidays + 9 personal days.
- Flexible Remuneration Program (including dining checks, health insurance, transportation and more).
- Corporate Benefits: platform through which you can obtain significant discounts on travel, culture, technology, gastronomy, sports... among many others.
- Healthy Offering: choose from a variety of wellbeing focused activities to be the healthiest you.

How to apply:

Applicants should submit a full Curriculum Vitae and a cover letter with the reference "PM_Internal Strategy" to the following email addresses: seleccio@vhir.org



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Deadline to apply: 05-07-2024

The Fundació Hospital Universitari Vall d'Hebron-Institut de Recerca - "VHIR"-, with NIF G-60594009, address in Barcelona -08035-Passeig Vall d'Hebron 119-129, Edifici Mediterrània, 2a planta and telephone (34) 934 89 30 00 is the data controller for the processing of your personal data. The data will be processed exclusively for the purpose of managing your participation in the selection process, as well as, if necessary, managing your participation in other selection processes.

Unless you give your informed consent to keep your personal data for future selection processes, in the event that the selection process is completed and you are not the person selected, your personal data will be deleted and blocked in order to be able to respond to any possible liabilities that may arise.

The legal basis of the processing is the execution of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract.

The recipient of the data will be the VHIR's Professional Development personnel and no transfer of personal data is foreseen, except for the fulfilment of legal obligations applicable to the data controller. International data transfers are not foreseen. No automated decisions will be taken, including profiling. In general, personal data will not be communicated to third parties, except for legal obligations in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 (GDPR) to persons who are entitled to request them. You have the rights of access, rectification, deletion, portability, limitation and opposition that can be exercised at any time through the email dpd@ticsalutsocial.cat or lopd@vhir.org. In compliance with Regulation (EU) 2016/679, the VHIR has appointed a data protection officer, whose contact details are dpd@ticsalutsocial.cat. You can also lodge a complaint with the competent Data Protection Authority by contacting www.apdcat.cat or www.aepd.es.

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