



The Vall d'Hebron Research Institute (VHIR) is a public sector institution that promotes and develops the research, innovation and biosanitary teaching of the Vall d'Hebron University Hospital. Through the excellence of our research, we identify and apply new solutions to the health problems of society and we contribute to spread them around the world.



## Communications Officer - Science

### Communication Unit

The VHIR Communication Unit forms part of the Communication, Corporate Strategy and Citizen Assistance Department of the Vall d'Hebron Barcelona Hospital Campus and its main objective is to raise awareness of the research carried out at Vall d'Hebron, in all its areas and all its forms. On the one hand, it explains to society, through its web page, social media and the media in general, the main scientific advances of its researchers, and the institution's milestones. It does so through press releases and conferences, interviews, videos and communication campaigns, as well as written and audiovisual informative material. Also, it organises institutional events, scientific seminars, workshops and the annual conference, but it also carries out divulgation actions in order to bring what the researchers do at the VHIR closer to society. It does so by participating in fairs and organising open door events and other activities to allow society to get to know us and raise awareness, especially among the young.

### JOB DESCRIPTION

#### Education and qualifications:

##### Required:

- Degree related to health sciences or communication

##### Desired:

- Master or additional training in Science Divulgation
- Fluency in Catalan, Spanish, English

#### Experience and knowledge:

##### Required:

- At least 1 year of experience performing scientific dissemination functions in the field of biomedical research: organising workshops, talks, managing participation in fairs and events such as Setmana de la Ciència, la Nit de la Recerca, Setmana del Cervell...
- Knowledge of MS Office



HR EXCELLENCE IN RESEARCH

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This recognition proves that VHIR endorses the general principles of the European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers (**Charter & Code**).

**VHIR embraces Equality and Diversity. As reflected in our values we work toward ensuring inclusion and equal opportunity in recruitment, hiring, training, and management for all staff within the organization, regardless of gender, civil status, family status, sexual orientation, gender identity and expression, religion, age, functional diversity or ethnicity.**



VHIR-RRHH-FOR-003\_vs02



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- Knowledge of social media: especially Twitter and Instagram
- Knowledge of content writing.
- Knowledge of photography

### Main responsibilities and duties:

- Carry out and follow-up on communication and dissemination activities for the benefit of the Vall d'Hebron Research Institute and Vall d'Hebron.
- Support in the coordination of projects.
- Organising, planning, managing and accompanying campus visits.
- Perform social media manager tasks related to the organised activities.
- Working together with the other units of the Communication Department.
- Elaborate quarterly reports on activities' impact.

### Labour conditions:

- Full-time position: 40h/week.
- Starting date: September 2<sup>nd</sup>, 2024.
- Gross annual salary: Salary ranges are consistent with our Collective Agreement pay scale
- Contract: Open-ended contract linked to the project

### What can we offer?

- Incorporation to Vall d'Hebron Research Institute (VHIR), a public sector institution that promotes and develops the biomedical research, innovation and teaching at Vall d'Hebron University Hospital (HUVH), the biggest hospital of Barcelona and the largest of Catalan Institute of Health (ICS).



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- A scientific environment of excellence, highly dynamic, where high-end biomedical projects are continuously developed.
- Continuous learning and a wide range of responsibilities within a stimulating work environment.
- Individual training opportunities.
- Flexible working hours.
- 23 days of holidays + 9 personal days.
- Flexible Remuneration Program (including dining checks, health insurance, transportation and more)
- Corporate Benefits: platform through which you can obtain significant discounts on travel, culture, technology, gastronomy, sports... among many others.
- Healthy Offering: choose from a variety of wellbeing focused activities to be the healthiest you.

### How to apply:

Applicants should submit a full Curriculum Vitae and a motivation letter with the reference **“Communications Officer”** to the following email address: [seleccio@vhir.org](mailto:seleccio@vhir.org)

**Deadline to apply: 05-08-2024**



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The Fundació Hospital Universitari Vall d'Hebron-Institut de Recerca - "VHIR"-, with NIF G-60594009, address in Barcelona -08035- Passeig Vall d'Hebron 119-129, Edifici Mediterrània, 2a planta and telephone (34) 934 89 30 00 is the data controller for the processing of your personal data. The data will be processed exclusively for the purpose of managing your participation in the selection process, as well as, if necessary, managing your participation in other selection processes.

Unless you give your informed consent to keep your personal data for future selection processes, in the event that the selection process is completed and you are not the person selected, your personal data will be deleted and blocked in order to be able to respond to any possible liabilities that may arise.

The legal basis of the processing is the execution of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract.

The recipient of the data will be the VHIR's Professional Development personnel and no transfer of personal data is foreseen, except for the fulfilment of legal obligations applicable to the data controller. International data transfers are not foreseen. No automated decisions will be taken, including profiling. In general, personal data will not be communicated to third parties, except for legal obligations in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 (GDPR) to persons who are entitled to request them. You have the rights of access, rectification, deletion, portability, limitation and opposition that can be exercised at any time through the email [dpd@ticsalutsocial.cat](mailto:dpd@ticsalutsocial.cat) or [lopd@vhir.org](mailto:lopd@vhir.org). In compliance with Regulation (EU) 2016/679, the VHIR has appointed a data protection officer, whose contact details are [dpd@ticsalutsocial.cat](mailto:dpd@ticsalutsocial.cat). You can also lodge a complaint with the competent Data Protection Authority by contacting [www.apdcat.cat](http://www.apdcat.cat) or [www.aepd.es](http://www.aepd.es).



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